

## [en] What steps are necessary to set up a campo account?

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### Symptom (public)

### Problem (public)

I need to access campo to apply for a degree programme and/or to enrol. What do I have to do?

### Solution (public)

User group Necessary steps

Applicant Set up your personal account at [www.idm.fau.de](http://www.idm.fau.de).

If you already have a personal IdM account: Continue with "Request campo account".

If you do not yet have a personal IdM account:

- Click on "Registration", fill out the form on the screen, check your information and submit the form online.
- 2. Receive an e-mail with your username and validation link. Click on the validation link to confirm that your e-mail address is correct.
- Accept the FAU terms of use.
- Set up your security questions. They allow you to recover your password if you have forgotten it.
- Set up your password.

Applicant

FAU employee Request campo account.

- Log in to IdM "<https://www.idm.fau.de>".
- Click on "Activate" under Settings > Account request in the campo section
- Wait to receive the confirmation e-mail from campo.

FAU employee Request the campo roles that you need for your working area at the responsible authority. For questions please refer to [campo@fau.de](mailto:campo@fau.de) ["mailto:campo@fau.de"].

Applicant,

FAU student,

FAU employee Log in at "<https://www.campo.fau.de>".

- Your username and password for campo are identical to your login information for IdM.
- Applicants should only use the local login, i.e. enter their username and password in the upper right hand corner of the campo website and click on 'Login'.
- FAU students and employees should only use the SSO login via the corresponding link in the upper right hand corner of the campo website.